

How to Use the SSRPM (Self Service Reset Password Management) Application – Web Version

Changing your password will affect the following applications:

(Logging on to your NCC office computer, logging on to Lionnet, Accessing the Helpdesk system ,iTunes U and accessing the campus wireless network)

Enroll in SSRPM

1. Go to either <https://ssrpm.ncc.edu> or you can access it on the first page of <http://lionnet.ncc.edu>. (See Fig 1)

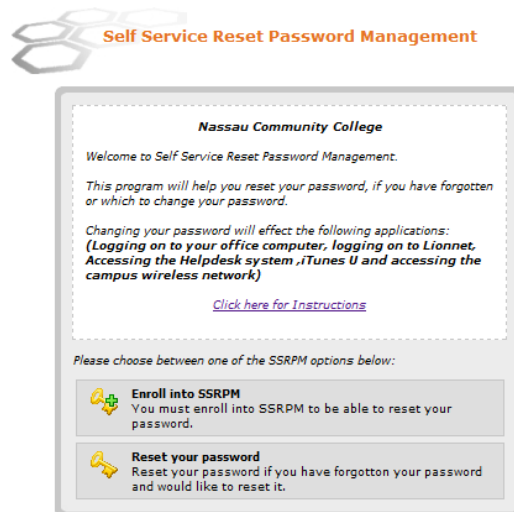


Fig 1

2. Click the Enroll into SRPM button. (See Fig 1)
3. Logon with your current Username and password that you use to logon to lionnet or to access your NCC office computer. (See Fig 2)

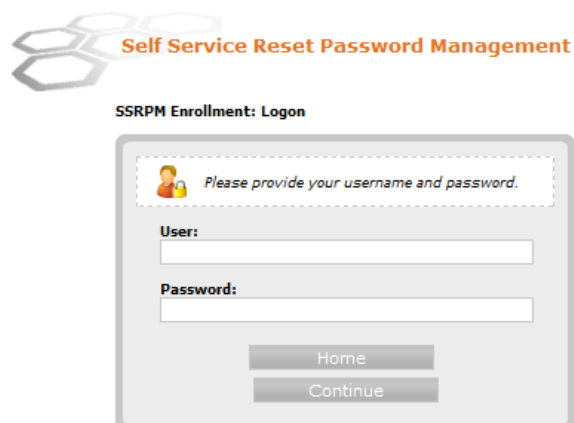


Fig 2

4. You must first in Enroll in the Password Reset Application before you can use it to reset your password. The Enrollment process consists of selecting and then answering three questions. (See Fig 3)

Self Service Reset Password Management

SSRPM Enrollment: Specify questions and answers
User: staubielocal, Domain: ncc

Please specify questions and provide an answer for each specified question.

Question 1:
Answer:

Question 2:
Answer:

Question 3:
Answer:

Fig 3

5. After you have answered all three questions, click on the Enroll button. You have completed the enrollment process.